

- 1 No Computer Reservation Needed
Green Zone
Apple iMac

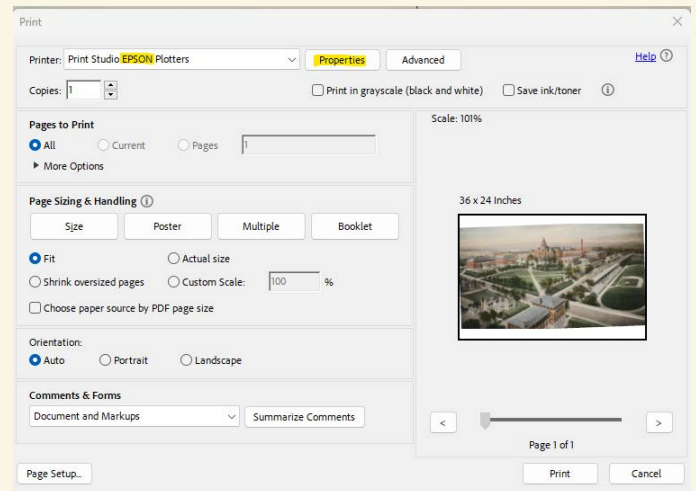


Departmental
submit the poster
request form

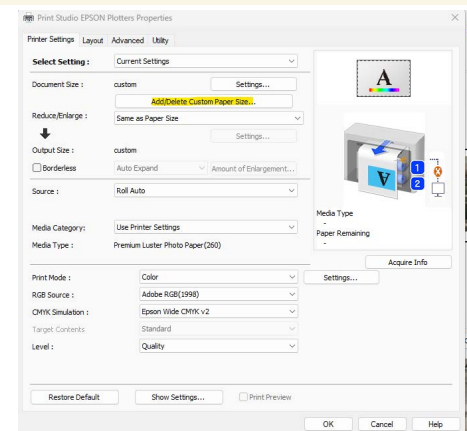
- 2 **Download** the file (If you have a flashdrive or OneDrive, skip this step)

- 3 **Open** Adobe Acrobat (File > Open > Select "All Files")
Convert PowerPoint to PDF before printing

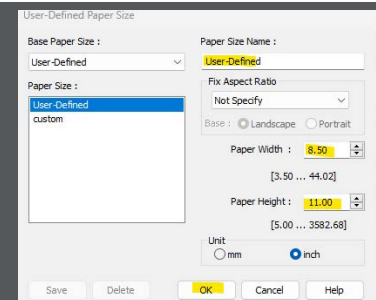
- 4 File > Print (Ctrl+P)
Select "Print Studio EPSON
Plotters" and then Properties



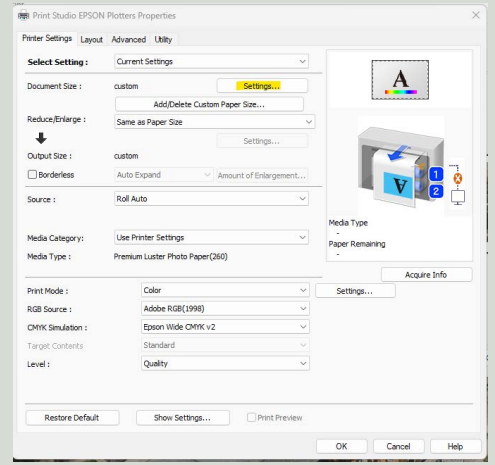
- 5 **Select "Add/Delete Custom Paper Size**



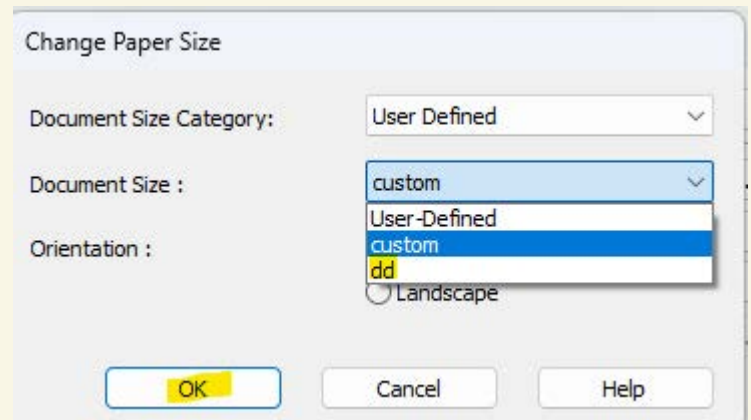
- 6 **Add** and name the desired width
and height
(Max width is 44)



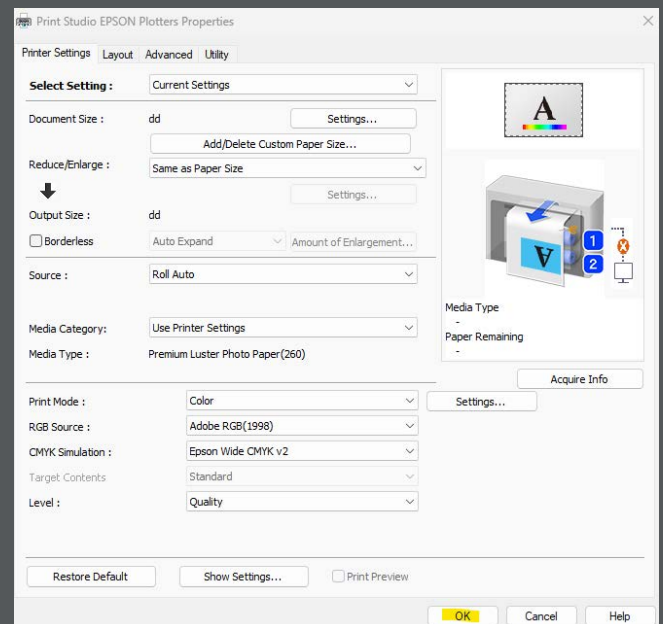
7 Select "Settings"



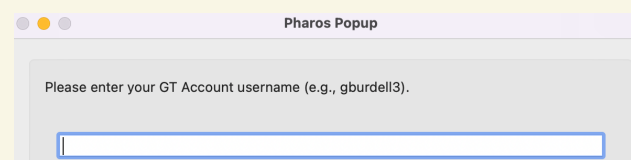
8 Select the created size



9 Select "Ok" and then Print



10 Enter your GT Account username and hit print



11 When you are done, talk to one of the print studio staffs

Add
Buzzfunds

