DEED OF GIFT

In accordance with the terms and conditions set forth herein, I/we, _______________________________________________________________ as sole owner(s) and/or author(s) of the materials described below do hereby convey, transfer, assign, and deliver any rights, title, trademark and interest with all literary rights which I/we possess, to the Georgia Institute of Technology (known hereafter as the “Institute”).

1. The donor hereby warrants that he/she/they have good and clear title to said materials and agree to hold the Institute harmless for any claim, suit, or action arising out of any alleged defect in title.

2. All material accepted by the Institute becomes the property of the Institute. This donation is made without restriction, including display, preservation, retention, or disposition of the property involved, either now or in the future.

3. The Institute shall provide a suitable depository for the material and maintain and preserve the material in accordance with standard archival practices.

4. The Institute shall make the materials available to qualified researchers, without restriction subject to the Institute’s standard practices and in compliance with the copyright laws of the U.S.A. This includes copies of material for the purposes of research, publication, exhibition and interpretation.

5. Any restrictions on access as requested by the donor shall be noted and shall include a date of termination of said restrictions.

6. The Institute shall return or otherwise dispose, according to the donor’s stipulations set forth below, any materials which are determined to have no permanent value or historical interest, or which the Institute cannot properly house.

Description of Gift:
Restrictions/Conditions of Gift:

- Disposition of surplus materials: Return to donor _____ Dispose_____

- Relationship of donor to creator of the Gift:

Donor Information:

Address______________________________________________
City _________________ State _____ Zip_______________
Phone_____________________ Fax_____________________
Email ________________________

In witness whereof, I/we sign this Deed of Gift on (date)____________________

______________________________________________  
(Signature of Donor)

Archives & Records Management office use only below this box

Date accepted and received ____________________________________________

Name of Agent for the Institute _______________________________________

Signature ______________________________